



VILLAGE OF WATERFORD Meeting Public Works & Utilities Committee

Monday, December 17th, 2018, 4:00 PM
Village Hall, 123 N. River St. Waterford WI

Call to Order

Roll Call:

Public Appearances

1. Keith Brandsetter and Nathan Schreiber – Waterford Union High School would like to host a “Jingle for Janet” run in downtown Waterford on December 24th 2018. Review and consider an appropriate motion for action.

Reading and Approval of Minutes 11-19-18

New Business

1. The library would like to put a 2 hour time restriction on the parking spots in front of their building on River Street. Review and consider an appropriate motion for action.
2. While the bridge is under construction no boats will be allowed to pass under it due to safety concerns; per project engineer. Review permit and consider an appropriate motion for action.

Report of the Village Engineer

Report of the Public Works Director

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-421-4457 or at zjackson@waterfordwi.org. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid **at no cost to the individual to participate in public meetings. Due to the difficulty in finding** interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Staff at 262-534-7912, or by writing to the Village Administrator at the Village Administration Building, 123 N. River St, Waterford WI, 53185 Copies of reports and other supporting documentation are available for review at the Village Administrator’s Office, Administration Building, 123 N. River St, Waterford WI 53185 during operating hours.

Posted 10/12/18 5:00 p.m.

WUHS – Letter of Intent

Hi Jim,

Thanks for reaching out to us regarding the Jingle for Janet. With an incredibly small window of time we had to plan the event, we didn't address the needs of the village. I'm grateful that you put us on the agenda for Monday. Superintendent Keith Brandsetter and I will be attending the meeting, as it is a school sponsored event. I'd like to provide you with as much information as possible before the meeting however.

1. We will have approximately 24 - 28 people volunteering with the event.
2. The map is attached. We are running on residential streets.
3. The race begins at 9:00am on December 24th. The course should be cleared by 10:15 am on the 24th.
4. We have volunteers at the street intersections. At this time, we feel no need for police help/involvement for traffic control. We believe no streets need closure. We will also be contacting all residence on the route with times of the run.
5. Signage? Not sure what you are asking for.
6. Estimated amount of runners: 250
7. Insurance will be provided through Waterford Union High School, as it is a school sponsored event

Again, thanks for contacting Keith (and me) about the run. Without a doubt, we want to be sure that this event be held safely and with the proper permits. Please let me know if there is any other information you need before the meeting on Monday.

Nate Schreiber

State of Wisconsin
 Department of Natural Resources
 PO Box 7921, Madison, WI 53707-7921
dnr.wi.gov

Waterway Marker Application and Permit
 Form 8700-058 (04/15)

Notice: Collection of this information is authorized under s. NR 5.09, Wis. Admin. Code. Failure to provide this information may result in removal of waterway markers. Personal information collected will be used to administer the Waterway Marker Permit program and may be provided to requesters as required by Wisconsin's Open Records law [ss. 19.31-19.39, Wis. Stats.].

Instructions: Refer to instructions and requirements on the back of this form. Complete this form and send to your local conservation county warden.

ID No.	Region <input type="checkbox"/>	<input checked="" type="radio"/> Placement <input type="radio"/> Discontinue <input type="radio"/> Change	
Jurisdiction: <input type="radio"/> City <input type="radio"/> Town <input checked="" type="radio"/> Village of		County of Racine <input type="checkbox"/> , Wisconsin.	

Section 1: Applicant Information				Section 2: Property Owner			
Applicant Name WisDOT Transportation Southeast Region				Property Owner Name WisDOT Transportation Southeast Region			
Street Address 141 NW Barstow St.				Street Address 141 NW Barstow St.			
City Waukesha	State WI	ZIP Code 53187		City Waukesha	State WI	ZIP Code 53187	
Telephone Number (include area code) (262) 548-8745				Telephone Number (include area code) (262) 548-8745			
Name of lake or body of water buoys will be placed Fox River				I consent to the placement of water marker(s) adjacent to the waters of my private property.			
Location of Marker(s) <input type="checkbox"/> NE <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/> NW							
Section 35				Township 4 N		Range 19 <input checked="" type="radio"/> E <input type="radio"/> W	
Signature of Applicant (authorizing representative)				Date Signed			

For Construction Projects - Enter Information Below

WDOT Project Number 2250-12-70	Project Start Date 1/2/19	Project End Date 11/15/19
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Type of Marker(s)	Qty.	Type of Marker(s)	Qty.	Message on Marker	Remarks
Aid to Nav. Center		Boat Excluded <input checked="" type="checkbox"/>	4	NO BOATS	Ordinance Required
Aid to Nav. Red		Swim Area <input checked="" type="checkbox"/>		SWIM AREA	Name of Beach:
Aid to Nav. Green		Controlled Area <input type="checkbox"/>			Ordinance Required
Mooring		Hazard Warning <input checked="" type="checkbox"/>	4	BRIDGE WORK	
Non-standard or signs		Informational <input type="checkbox"/>			

Describe:
 Waterway Markers / Buoys will be placed in the Fox River to discourage any boat traffic from trying to pass under the Main Street / 1st Street Bridge over the Fox River, while the bridge is under reconstruction.

Attach diagrams and maps showing the proposed location of the marker(s). Identify the exact location of the water marker(s) in distance from one or more fixed objects, whose location is known or provide the GPS coordinates of the marker(s) placement. The above information provided in support of the application for placement of water marker(s) is true and correct.

Applicant Representative (print name)	Signature of Applicant (authorizing representative)	Date Signed
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Section 3: Local Government Authorization

- Approved** – The above named applicant may place and maintain, subject to DNR approval, the above described marker(s).
- Disapproved** – The placement of the described marker(s) may not take place.

Name of Local Government or State Agency	Restrictions
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Approved by (print name)	Title	Approved by (signature)	Date Signed
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Leave Blank - DNR Use Only

Warden's Recommendation <input type="radio"/> Approved <input type="radio"/> Disapproved	Recreation Safety Warden <input type="radio"/> Approved <input type="radio"/> Disapproved
Ordinance on File <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not Required	Signature _____ Date Signed _____
Warden's (Printed) Name _____	Bureau of Law Enforcement <input type="radio"/> Approved <input type="radio"/> Disapproved
Warden's Signature _____ Date Signed _____	Signature _____ Date Signed _____

General Information

The WATERWAY MARKER APPLICATION AND PERMIT, Form 8700-58, **is an application to place waterway markers**. When fully completed, it becomes a **permit to place the markers**, or a notice of discontinuing placement of markers or a notice of a change in the placement of markers in a previous permit. Markers may not be placed in Wisconsin waters until the permit application has been completed **and this form has been approved by the DNR**.

The municipality having jurisdiction over the water where the markers are placed must approve the permit issuance. The Department of Natural Resources (DNR) must approve the application prior to it becoming effective.

MOORING BUOYS may or may not need Department approval or SECTION 3 completed depending on the criteria in s. 30.772, Wis. Stats., or the existence of an approved mooring ordinance.

Generally, only municipalities may be the applicant for **Aids to Navigation, Controlled Area and Boat Excluded markers**.

EXCEPTION: Swimming area buoys can be approved for placement in conjunction with bathing beaches operated by resorts, clubs, civic organizations where they are **open to the public or used by large numbers of people**.

Municipalities, individuals, resorts, clubs, civic organizations, etc. may be the applicant for **Hazard Warning and Informational markers**.

Municipalities may contract with individuals, clubs and other organizations to buy, maintain and place Aids to Navigation and regulatory markers. The municipality maintains responsibility.

For unique circumstances, check with your local DNR Warden or your DNR Regional Recreation Safety Warden.

Instructions For Completing the Form

Indicate if application and permit is for a first time placement; a discontinuation, or a change of a current permit.

Jurisdiction - Identify the (City, Town or Village) of (Name of Municipality) having jurisdiction over the water and the County of (Name of County) where the markers will be or are currently located.

Section 1 - Applicant and Section 2 - Property Owner

If the applicant or property owner is a municipality, business, club, etc., use this name in the "Applicant's Name" block. Name of Waterbody and Location of Marker(s) must be completed.

Section 2 - Property Owner

Must be completed depending on the type of markers the permit is an application for.

Type of Markers and Quantity

1. Locate the type of markers and fill in the quantity.
2. Provide the message to be placed on the marker if the markers are Controlled Area, Hazard Warning or Informational.
3. Remarks: Indicate if the marker is a sign or buoy or has unique characteristics.
4. Describe the exact message that will be written on the marker if non-standard or sign(s).

Section 3 - Local Government Authorization

Must be completed by an officer or representative of the local government or State Agency with local jurisdiction. Approval signature must be an officer of the local jurisdiction even if applicant and local jurisdiction are the same governing body.

Diagram(s) and Map(s) must:

1. Allow a person to locate where the markers are placed or will be placed.
2. Show the relation of the markers from some fixed reference point. Distances in feet must be shown from fixed reference point(s) and in relation to each marker.
3. Show the relationship of the markers to other riparian owners, significant objects and water areas.
4. Must be as accurate as possible. GPS or Land coordinates of each marker are preferred.

Upon completion of Section 1 and 2 (if necessary), forward the application to your local municipality for completion of Section 3. They must then forward it to the Department of Natural Resources.

If you have problems completing this form, consult with your local Warden or your Recreation Safety Warden.



VILLAGE OF WATERFORD
Engineer's Report
December 14, 2018

STH 20/83 Utility Improvements -- Project No. 120491.60

- Repairs to the temporary pavement on 1st Street have been completed.
- The preparation of construction record drawings and updating of the Village Geographic Information System are in progress.
- We processed the contractor's Pay Request No. 7 in the amount of \$226,841.67.
- We are awaiting the contractor's lien waivers, maintenance bond, and close out paper work before processing their final pay request.

South Milwaukee Street Reconstruction- Elizabeth to Main Street

- The estimated remaining project cost (source: RA Smith) is \$95,000.
- Bidding should occur early in 2019; this project will use the WDOT LRIP program.
- The Village may want to add additional work prior to bidding; such as Rhoda Drive and Oak Street. We plan to provide a work order following budget approval.

Well 6 Site Investigation and Design - Project No. 180435.40

- Well 6 is planned at the Well 4 site. A reservoir and treatment equipment are being added to the existing water plant.
 We filed the Intent to Apply (ITA) and Priority Evaluation and Ranking Formula (PERF) by the October 31, 2018 deadline to be eligible for funding in 2019. The WDNR will review the submittal for eligibility for the Safe Drinking Water Fund Loan Program.
- We are currently preparing the submittal for construction authorization from the Public Service Commission of Wisconsin; we will submit this before year-end; we are hoping to see the WDNR approve the project for eligibility prior to the submittal.

TID 3 Business Park - Project No. 180594.40

- The submitted work order includes the design of the business park and the associated utilities.

GIS Management and Administration for 2019

- We would like to meet to discuss the following for 2019.
 - Annual Managed Services:
 - Completing updates to the Village's data that is sourced from Racine County.
 - Administration of the Village's Esri ArcGIS Online Account (Collector and Web-Map).
 - Renewing the Village's PASER map for Collector.
 - Advanced development of the GIS-based Hydrant Flushing Workflow
 - There is a need to improve recording of hydrant flushing operations.
 - Other Available Esri Collector Apps and Web-based maps other Municipalities are using including:
 - Public-Facing Tourism or Points-Of-Interest Web-Map.
 - Valve Exercising map for Collector
 - Street Light Inventory map for Collector
 - Tree Inventory map for Collector
 - Sign Inventory map for Collector
 - Water Quality/Daily Well Rounds map for Collector



VILLAGE OF WATERFORD

DIRECTORS REPORT FOR THE BOARD OF TRUSTEES

For additional information: <http://www.waterfordwi.org>

Meeting Date: December, 2018

1st Street Asphalt Failure

Dorner Contractors, Stark Asphalt and Baxter & Woodman were called back to repair the failed asphalt on 1st Street. After two attempts, it seems the thicker roadway is holding. The repairs were performed at their costs.

Seidel Building

Two weeks ago, the 21 year old furnace at the Seidel building failed. DPW received four quotes and chose Accutemp to install the new unit for \$15,500. This was a complete replacement of the outside HVAC rooftop unit. The installation was finished on 12/5/2018 and the Seidel can now be rented again.

Hydrant Flushing

Is finished

Christmas Parade

December 8th at 5:30 pm. Roads will be closed at 5:20 pm. The Hwy 20-83 Detour route will not be needed because the parade ends on 2nd Street. East Main St will be closed at 1st and Main but will be arranged to allow parade floats to exit west. The Village detour will still be set for traffic to use Elizabeth St to go west to 1st Street and in reverse.

Ice Rink

Rink number one is up and should be hard enough to skate on before the parade.

Respectfully submitted,

James T. Bergles
Director of Public Works & Utilities