



VILLAGE OF WATERFORD HERITAGE DISTRICT DESIGN COMMITTEE

Wednesday December 18th, 2019, 7:30 pm
Village Hall, 123 N. River St., Waterford WI

1. **Call to Order**
2. **Roll Call:** Houston, Lemanczyk, Luth, Mullikin
3. **Comments and Correspondence**
4. **Public Appearances**
5. **Reading and Approval of Min: 08-21-19**

New Business

- I. Review and discuss Curb Appeal Grant Request from Waterford Automotive; consider an appropriate motion for action.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Zeke Jackson, Village Administrator at 920-421-4457 or at zjackson@waterfordwi.org. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Village Staff at 262-534-7912, or by writing to the Village Administrator at the Village Administration Building, 123 N. River St, Waterford WI, 53185 Copies of reports and other supporting documentation are available for review at the Village Administrator's Office, Administration Building, 123 N. River St, Waterford WI 53185 during operating hours. (8 a.m. – 5 p.m. weekdays).

Posted: 12/17/2019; 3:00 p.m.

Village of Waterford
Heritage District Design Committee
Minutes August 21, 2019

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Attendees: Maureen Vander Sanden, Bil Luth, Bob Gariepy, Don Houston, Diane Lemancyk, Kari Mullikin
Also present: Zeke Jackson, Colleen Schauer, Bob Nash, Eric Halbur

Vander Sanden motioned to approved minutes of August 15, 2018. Second by Luth. Motion carried.

Coffee Shop: Cory Foat and Casey Dietz represented 5th Generation Coffee and Tea (102 E Main Street). Paint color, nana wall, and aesthetic appeal were discussed. Motion by Mullikin to approve the paint color and new design plan for 5th Generation Coffee and Tea at 102 E Main Street. Second by Luth. Motion carried.

Motion by Luth to approve the façade grant for 102 E Main Street up to a maximum of \$5,000. Second by Lemancyk. Motion carried.

200 N Milwaukee: Ben Miller and Hiram Miller represented 200 N Milwaukee Street. Motion by Mullikin to accept colors as presented on condition of final approval of Plan Commission. Second by Lemancyk. Motion carried.

Waterford Automotive: Jim Strehlow represented Waterford Automotive (200 Division Street). Motion by Mullikin to amend the paint colors for Waterford Automotive as long as the terms and conditions of the current Conditional Use Permit are met. Second by Vander Sanden.

Luth motioned to adjourn at 4:35 pm. Second by Lemancyk. Motion carried.

Submitted by
Colleen Schauer, PIO

Village of Waterford - Curb Appeal Grant Program
Application Form

Office Use Only: Date Received and Staff Initials _____

Applicant's Name(s): James Strehlow

Name of Property Owner: ~~Bess Strehlow~~ James Strehlow

Name of Business: Waterford Automotive

Applicant Telephone #: 262-534-7334 Parcel ID #: _____

Applicant E-Mail Address: waterfordautomotive@gmail.com

Project Address: 404 E. Division St., Waterford, WI

Applicant Mailing Address: 404 E. Division Street.

1) Does the applicant own the project building? Yes No
a) If the answer to the above question is no, the building owner must sign this grant application below.

2) Will you be using the services of an architect or engineer? _____ Yes No
a) If yes, list your architect or engineer: _____
b) If no, and if the project is located in the Heritage Overlay District, would you be interested in receiving a free façade rendering from Absolutely Waterford, Inc.? _____ Yes _____ No

3) Estimated Project Cost: 16,000 PAINT 2500 + PAINT and touch paint
a) **Please attach qualified contractor bid documents and all cost breakdowns by category such as masonry repair, window replacement, painting, awning, etc.**

4) Proposed start date: _____ Proposed completion date: _____

5) What is (are) the existing use(s) of the building? auto repair
a) Will this project proposal cause a change in the building's use? _____ Yes No
b) If yes, please explain. _____

6) Would you be interested in receiving information about the following finance options for this project?
a) WI Historic Rehabilitation Tax Credit Program (lowers the amount of income tax owed by the property owner financing the improvements by 10%) _____ Yes No
b) Local lenders façade improvement loans _____ Yes No

7) I give permission to Village and Absolutely Waterford, Inc. staff to take before and after photographs of my project and use these photographs in program marketing and advertising.

8) Required: **I have completed and attached the "Design Review application" and I have met with the Village Building Inspector.** _____ Yes _____ No

James Strehlow
Signature of Applicant

9/17/19
Date

Signature of Property Owner

Date

**Grant recipients are very strongly encouraged to give back to their community by volunteering their time to the nonprofit organizations located in the Village of Waterford.

Village of Waterford

123 North River Street
Waterford, Wisconsin 53185

www.waterfordwi.org

262-534-3980

Fax: 262-534-5373

WATERFORD WATER & SEWER UTILITIES CUSTOMER PRIVACY CONSENT FORM

Account Holder's Name: _____

Account Holder's Signature: _____

Property Address: _____

Property Owner's Name: _____

Account Number: _____

I give the Village of Waterford authority to release my water and sewer utility account information to RCEDC for review of my/my tenant's Curb Appeal Grant application.

**Village of Waterford
Curb Appeal Grant Program**

Adopted: 8/28/12, Resolution #713, Updated History: 10/8/12, 9/18/13

Rationale: The Curb Appeal Grant Program is intended to stimulate improvements to the exterior of commercial buildings and building signs located in the Village of Waterford, with special focus on the Waterford Heritage District. See Heritage District Overlay Map

Funding Source: Village of Waterford General Fund

Purpose: Provides funding to stimulate building and signage improvements.

Eligibility: Owners and tenants of existing commercial buildings. Tenant applicants are required to submit written evidence of building owner approval with the application. All applicants agree to comply with the Heritage District Design Guidelines to the extent the Design Guidelines do not conflict with the regulations for the applicant's applicable district.

Eligible Uses: The Façade and Signage Grant Program can be used to fund improvements to the exterior front, rear and side facades and signs of existing commercial buildings. Other eligible uses can be the following:

• Painting	• Cleaning
• Awnings	• Materials
• Labor	• Entrances
• Window Repair	• Masonry Work
• Architectural Assistance	• Lighting
• Signage	• Roofs with decorative elements will be considered

Ineligible Uses:

- Interior work and inappropriate cleaning methods
- Tax delinquent and tax exempt properties
- Properties delinquent on utility charges and billings from the Village
- Exclusively residential properties
- Projects begun/finished before the grant program adoption date of 8/28/12

Maximum Grant Amount:

The maximum grant amount will be 50% of the total eligible façade improvement project, but with a maximum of a \$5,000 Façade Grant. No more than \$250 of the total grant amount may be used for exterior signage; signage grants are not to exceed 50% of the cost of the sign. Abutting properties will be considered for individual façade grants based upon each property being architecturally distinctive, as determined by the Village of Waterford Heritage District Design Committee.

Amount of Funds Available:

\$60,000 has been made available for these grants. Once these funds are depleted, no more applications can be accepted unless other funds are secured. Funds are awarded on a first-come, first-served basis.

Marketing: Marketing of the program is done through the Village Staff, , and Absolutely Waterford, Inc. (focusing within the Heritage Overlay District). Information about the grant can be found at www.absolutelywaterford.org and www.waterfordwi.org/455/Grant-Opportunities.

Application: Applications will be accepted by the Village of Waterford Clerk via hard copy, fax or e-mail; the deadline is 15 days before the Village of Waterford Heritage District Design Committee meeting, which meets as needed on the third Wednesday.

Process:

- 1) The Curb Appeal Grant application and the Design Review application are both available at Village Hall and at www.absolutelywaterford.org and www.waterfordwi.org/455/Grant-Opportunities.
- 2) Although it is not a requirement, it is recommended that the applicant consult with an architect regarding any structural or major façade renovation activities. For properties located within the Heritage Overlay District Absolutely Waterford, Inc. provides five free façade renderings per year through the Wisconsin Main Street program.
- 3) In order to complete the Curb Appeal and Design Review applications the applicant must schedule a meeting with the Village building inspector to discuss the proposed project and any site plans developed. Any questions regarding the ordinance and related matters may be discussed with the inspector or other appropriate Village Staff.
- 4) Completed grant applications (including all required attachments) must be returned to the Village Clerk for review 15 business days prior to the Village of Waterford Heritage District Design Committee meeting.
- 5) RCEDC staff reviews the grant application and Village staff reviews for unpaid taxes, unpaid utility charges, and outstanding billings from the Village.
- 6) Completed grant applications, along with the RCEDC staff recommendation pertaining to the grant application, will be presented to the Village of Waterford Heritage District Design Committee. Applicants are encouraged to attend the meeting and present materials as deemed necessary.
- 7) Upon approval of the Curb Appeal Grant application, grant dollars will be awarded (earmarked) to the applicant for reimbursement purposes.
- 8) If the application is not approved, the applicant may appeal the decision to the Village Board by filing a written appeal with the Village Clerk within 10 days of the date of the Committee's decision. The Heritage District Design Committee will provide information to the applicant regarding the appeal process in its decision on the application. The Village Board shall consider the appeal at its next meeting, and may uphold, modify or overturn the Heritage District Design Committee's decision.

- 9) Grant recipients will agree to allow Village and Absolutely Waterford, Inc. staff to take before and after photos of the property and utilize the photos in program marketing and advertising.
- 10) Grant recipients are very strongly encouraged to give back to their community by volunteering their time to the nonprofit organizations located in the Village of Waterford.
- 11) Grant monies will be distributed to the applicant upon completion of the following activities:
 - A. The Building Inspector will monitor the progress of the project.
 - B. Any and all changes, not prior approved, from the original Curb Appeal Grant application must be approved by the Village of Waterford Heritage District Design Committee. Approved changes in work specifications must be attached to the original dated grant application. Any unapproved deviations from the original work specified in the grant application will disqualify the applicant.
 - C. The applicant and Building Inspector will conduct a final inspection and the Building Inspector will provide written correspondence of project approval to RCEDC staff.
 - D. Invoices and receipts and final lien waivers provided by the applicant to the Village Treasurer will be reviewed to ensure compliance with the original grant application by.
 - E. RCEDC staff will send a written request for disbursement of funds to the Village Treasurer. Funds will be disbursed and mailed (or made available for pick up) to the applicant 45 days after receipt of the written request.

Nondiscrimination. In awarding or refusing a grant to an eligible applicant, the Village will not discriminate on any basis prohibited by Wisconsin Statute s. 111.321, including but not limited to age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, or military service, subject to the provisions of Wisconsin Statute sections 111.33 to 111.365.

Johnnyboy Services, Inc.
34628 Sunset Dr.
Brookwood, WI 53006
262-804-1665

Proposal

PROPOSAL NO.	4652	DATE	
BID NO.		ARCHITECT	
TO	Waterford Automotive		
ADDRESS	404 East Division St.		
CITY, STATE	Waterford, WI 53185		
PHONE NO.	262-534-7334		
WORK TO BE PERFORMED AT:	404 East Division St.		
ADDRESS	Waterford, WI 53185		
CITY, STATE	Waterford, WI 53185		
DATE OF PLANS	6-6-18		

We hereby propose to furnish the materials and perform the labor necessary for the completion of _____

Area below for additional description and/or drawings:

- 1.) Remove old Fence (Chain Link)
- 2.) Straighten Fence Post.
- 3.) install New Dog EAL 8ft X 6ft. Fence (58) with 2x6x16ft. cross members. - (464#.)

Old Fence - Removal	\$3,000.00
New Fence install materials	4,875.00
New Fence install	\$5,500.00
	<u>\$13,375.00</u>

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$13,375.00

Dollars 5000.00 with payments to be made as follows.

Paid in Full

Johnnie
\$9,375.00

STEVE'S PAINTING AND MORE

Work To Be Completed For

Jim

262-534-6500

☎414-379-0579

✉stevespainting@yahoo.com

Work To Be Completed At

Waterford/Country Auto

404 E. Division St.

Waterford, 53185

CONTRACT

Job Description

Exterior Building Pressure Washing, light scraping, sanding if needed, and paint.

Preparation:

- Pressure wash entire building
- Scraping and sanding if necessary
- Prime entire exterior

Stain:

- Paint entire house
- Paint Trim

Material List:

- All Paint Provided by Steve's Painting and More (Sherwin Williams brand)

Note: Start date August 20th-24th. (This Date May fluctuate depending on weather)

Job to be completed before September 1st.

Total Cost/ Payment:

Money Upon Signing:

Upon Start Date

Payment Upon Completion

Total Cost

\$750.00

\$500.00

\$1,250.00

\$2,500.00

Contractor's Signature

Customer's Signature

Thank you for putting your trust in Steve's Painting where quality is very important to us. Remember we're not just painting a house we're painting your home! 🏠

750 PAID

pd 500.00

pd 160.00 8/20

pd 70.00

8/21 pd 50.00

8/23 PD 84.07

470.10 → SW paint

balance 415.83

NO SHOW 8/27

8/29 Tailights 60.00

8/29 \$100 ✓ 19641

Use Your  2%
BIG CARD REBATE

MENARDS®

MENARDS - BURLINGTON
2100 MILWAUKEE AVENUE
BURLINGTON, WI 53105

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
this receipt will be in the form
of an in store credit voucher if the
return is done after 11/18/19

If you have questions regarding the
charges on your receipt, please
email us at:
BRLTfrontend@menards.com



Sale Transaction

BULLS EYE 1-2-3 PRIMER *		
5504857	79.99	
TOTAL	79.99	
TAX RACINE-WI 5.1%	4.08	
TOTAL SALE	84.07	
CASH	85.00	
CHANGE	0.93	

TOTAL SAVINGS 10.00

TOTAL NUMBER OF ITEMS =

THANK YOU, YOUR CASHIER, SHERRY

34326 02 142: 08/20/19 12:10PM 3212



SHERWIN-WILLIAMS.

MUSKEGO Store 3020

S74W16870 JANESVILLE RD
MUSKEGO WI 53150 9702
(414)422-0900
Fax (414) 422-3213
www.sherwin-williams.com

SALE	12:23pm
Tran # 4137-7	08/28/19
E10/13785	10
Katherine	PO# JIM

FLAWLESS HOME IMPROVEMENT LLC

Account XXXX-0517-6

Job 1 FLAWLESS HOME IMPROVEMENT LLC

Bill To:

FLAWLESS HOME IMPROVEMENT LLC
159 WATERS EDGE CIR
BURLINGTON, WI 53105 9652
(262)336-6693

131-9345 HSSW12-400 EACH		
12X400 .31MLHD PLAST		
*Sale Price 1.00 @	22.99	22.99
132-6784 11 OZ WL1102A		

POWERHOUSE BEIGE		
3.00 @	3.39	10.17
Discount (%15.00)		-1.53

965-8337 2090-36NF EACH		
2090-36MM BLUE TAPE		
*Sale Price 1.00 @	5.49	5.49

SUBTOTAL BEFORE TAX 37.12

5.100% SALES TAX:1-505315000	1.89
TOTAL	\$39.01

CASH TENDERED -40.00

CHANGE DUE 0.99

STORE HOURS

SUNDAY	10:00 AM - 6:00 PM
MONDAY - FRIDAY	7:00 AM - 7:00 PM
SATURDAY	8:00 AM - 6:00 PM

Thank You
receipt required for refund



13785/41377-08-28-2019

Customer Copy



SHERWIN-WILLIAMS.

MUSKEGO Store 3020

S74W16870 JANESVILLE RD
MUSKEGO WI 53150 9702
(414)422-0900
Fax (414) 422-3213
www.sherwin-williams.com

SALE
Tran # 4139-3
E27/13785
Aaron

12:47pm
08/28/19
10
PO# JIM

Order # 0E0168756Q3020
FLAWLESS HOME IMPROVEMENT LLC
Account XXXX-0517-6

Job 1 FLAWLESS HOME IMPROVEMENT LLC

Bill To:

FLAWLESS HOME IMPROVEMENT LLC
159 WATERS EDGE CIR
BURLINGTON, WI 53105 9652
(262)336-6693

6403-92353 5 GAL A89W153
SPR EXT SA DEEP
5.00 @ 28.17 140.85

Color: SW9143 CADET

CCE*Color	Cast	OZ	32	64	128
W1	White	34	30	1	1
B1	Black	12	63	1	-
Y3	Deep Gold	-	32	1	-

Sher-Color Formula

132-6784 11 OZ WI.1102A
POWERHOUSE BEIGE
1.00 @ 3.39 3.39
Discount (%15.00) -0.51

SUBTOTAL BEFORE TAX 143.73

5.100% SALES TAX:1-505315000 7.33
TOTAL \$151.06

CASH TENDERED -160.00

CHANGE DUE 8.94

Waters Edge
Paint



SHERWIN-WILLIAMS.

MUSKEGO Store 3020

S74W16870 JANESVILLE RD
MUSKEGO WI 53150 9702
(414)422-0900
Fax (414) 422-3213
www.sherwin-williams.com

SALE
Tran # 4267-2
E10/13785
Katherine

2:06pm
08/30/19
10
PO# JIM

Order # 0E0168842Q3020
FLAWLESS HOME IMPROVEMENT LLC
Account XXXX-0517-6

Job 1 FLAWLESS HOME IMPROVEMENT LLC

Bill To:

FLAWLESS HOME IMPROVEMENT LLC
159 WATERS EDGE CIR
BURLINGTON, WI 53105 9652
(262)336-6693

6403-92353 5 GAL A89W153
SPR EXT SA DEEP
5.00 @ 28.17 140.85

Color: SW9143 CADET

CCE*Color	Cast	OZ	32	64	128
W1	White	34	30	1	1
B1	Black	12	63	1	-
Y3	Deep Gold	-	32	1	-

Sher-Color Formula

SUBTOTAL BEFORE TAX 140.85

5.100% SALES TAX:1-505315000 7.18
TOTAL \$148.03

CASH TENDERED -160.00

CHANGE DUE 11.97