

**Village Board Official Minutes
Village of Waterford
June 2, 2014**

The meeting was called to order at 6:35 p.m.

Roll Call – Ron Kluth, Stephen Denman, Jerry Filut, Tom Roanhouse, Tamara Pollnow, Tom Christensen, Don Houston.
Also present: Rebecca Ewald, Jeff Dolezal, Rick Mueller, Howard Bryant, Sgt Bill Mattke, Dick Peterson, Michael Johnson, Curtis Champagne, Marge Schutte, Scott Scheu, Lynn Kramer

Public Hearing-None

Public Appearances

Michael Johnson of TDS and their contract engineer Curtis Champagne of ClearLight were present to discuss the scope of the new fiber optic network project and it's possible impact on the Village's infrastructure as well as answer questions. TDS Telecom is developing plans to overbuild a large portion of the existing telecommunication network within the Village limits. The existing TDS Telecom copper cable network will be overbuilt with new fiber optic cables. This planned network upgrade will allow TDS Telecom to offer the highest quality internet, video and telecommunications services possible. This work will be done in stages, so as to have the least amount of impact on Village residents as possible. Any damage to residences grass or landscaping will be repaired 100% by TDS. TDS will be using the Villages right-of-ways and easements. TDS will be working with the Department of Public Works to obtain the required permits. TDS is aware that they will be billed for any time necessary for DPW staff hours for locates and all other costs related to the right-of-way permits. TDS also agreed to send out a press release about a week prior to the start of the project, as well as leave door knockers for all residents in the immediate project area.

Dick Peterson, representing Tichigan Fireworks, was present to request a donation from the Village of Waterford for fireworks. \$500 has already been approved and allocated within the 2014 budget for this item. Last year the Board had requested the Village be listed as a sponsor on the advertisement for the fireworks. Dick presented the Trustees with a copy of the advertisement listing Village of Waterford as one of the sponsors. Staff will proceed with processing the donation the following week when bills are paid.

Marge Schutte updated the Trustees on Western Racine County Health Department news.

Scott Scheu from Hometown Computers, and Lynn Kramer from Inkspot, brought concerns to the Trustees related to parking on Milwaukee Street and in their private lot – Milwaukee Center. They stated that the U.S. Post Office parking is not adequate and that Post Office Patrons are parking in the Milwaukee Center to go to the Post Office. They requested Milwaukee Street be striped for parking spots on the street similar to Main Street. President Roanhouse advised Mr. Scheu that he would need to place signs in his own parking lot to notify residents they cannot park there unless they are patronizing the Milwaukee Center. President Roanhouse also said the request for striping on Milwaukee Street will be addressed at the next Public Works and Utilities meeting on June 16th. Mr. Scheu and Ms. Kramer also spoke of an issue of public dumping on the old Carr's Floral vacant lot. Scheu has been advised to complete a property inspection form and the building inspector will conduct a review of the property.

Sgt Mattke, of the Racine County Sheriff's Department, gave the Sheriff's report for the month of April 2014.

Reading and Approval of Minutes –Christensen moved and Denman seconded to approve the May 12, 2014 Village Board minutes. Motion carried.

Unfinished Business

The Board was requested to review and provide direction on a provider for health department services. Because of the timeline and the reluctance to rush through any decisions and lack of any unanimity among and within the communities to pursue a county run system at this time, Central Health Department is proposing to provide service to the communities serviced by Aurora at the current rate of \$6.98 per capita; however, would not provide the 8 communities with seats on their health board at this time. This would allow additional time for the governing structure of the department to be discussed over a period of time and allow the transition to occur for services. The Village is requested to send a letter requesting services from Central Health Department. Following the letter the Board would then review and approve contract and ordinance for services. Central Health Department provides Level 2 services, the same as Western Racine County Health Department, but in addition Central provides for restaurant inspections.

Roanhouse stated that the Village doesn't have any other options at this time. Denman moved and Pollnow seconded to send a letter to Central Health Department of the Village's intent to receive services. Motion carried.

The Board was requested to review and act on recommendation regarding the cost analysis associated with WE Energies to bury the overhead utility lines. At the Public Works & Utilities Committee meeting 3/17, the Committee reviewed road maps and determined that three locations should be considered for burial within the cost analysis.

- From Racine Street to where it meets Water Street by the High School.
- Behind the municipal parking lot at the Safety building on Second Street.
- From the Whitford Park entrance to Main Street.

The Administrator and Director Dolezal met with WE Energies on 5/13 to review her attached letter. The PW&U Committee further reviewed the preliminary costs on 5/19 that were provided for the three locations. The Committee determined that the financial burden is too high and should not be passed on to the residents in light of the expenditures that will already be incurred due to the STH 83-20 project. The Committee recommended not moving forward with burying the overhead utility lines. Houston stated that the cost was close to 1 million. Denman moved and Houston seconded to not bury the overhead utility lines. Motion carried.

The Board was requested to review and act on recommendation for final payment of the Whitford Park Seawall Replacement with Integrated Bank. At the April 28th meeting, the Board approved paying Native Construction and Landscaping, LLC \$16,500 with the remaining \$4,100 to be paid following the final restoration of the project. Baxter & Woodman observed the final installation and is recommending that the remaining amount due of \$4,100 be paid to Native Construction and Landscaping, LLC. The Public Works & Utilities Committee recommends following Baxter & Woodman's recommendation to pay Native Construction the final payment of \$4,100. Houston moved and Pollnow seconded to pay the final amount of \$4,100 to Native Construction and Landscaping, LLC. Motion carried.

The Board was updated on the integrated landscaping for the Whitford Park rip rap project. As you will recall the project was an integrated stream bank treatment permitted by the DNR which requires stone rip rap and native plants providing a 10' buffer behind the rip rap along the entire stretch of the project. The landscaping was not included in the bid specifications, as it was decided that the plan and plantings would be best cared for if handled separately. Landscaping will be paid for 40% impact fees/60% general fund balance. The Potpourri Garden Club grant obtained by Koeller paid for \$2,000 of the native plants. Costs for this portion of the project will be approximately \$2,800 for site materials and \$1,200 for plants materials. There will be additional expenses for the larger plantings such as trees and shrubs that have not been purchased yet. Those costs will be determined at a later date and could possibly come from Tree City USA. Public Works has sprayed weed killer in the area and split rail fencing has been installed to keep people and geese out. After that, planting can proceed. The entire fenced area will be covered with bird netting following the planting. It is anticipated that the first plantings will occur the first week of June, weather depending.

New Business

The Public Works & Utilities Committee recommended approval of the Special Event Permits for Lions Club 4th of July Parade and an addendum to the Waterford Balloon Festival Permit to include the 5k run (Morning Launch) at the Committee's 5/19 meeting. Pollnow moved and Filut seconded to approve the Special Event Permits for Lions Club 4th of July Parade and the 5K run addendum to the Waterford Balloon Festival. Motion carried.

The Plan Commission approved a Pier Permit at 157 Riverside Drive and recommended the application to the Village Board for approval. Christensen moved and Houston seconded to approve the Pier Permit for 157 Riverside Drive. Motion carried.

The Board was requested to review and act on the revenue policy. Included in the Trustees packet was a draft revenue policy that provided definitions and procedures for analyzing and monitoring revenue sources. The Finance Committee recommended Village Board approval on the policy at their 5/14 meeting. Kluth moved and Roanhouse seconded to approve the revenue policy. Motion carried.

Chief Mueller provided an update on the continued dialogue with local organizations for providing rescue service. Included in the Trustees packet was a letter of support for continued dialogue with Gateway Technical College for collaboration on the expansion options to Station 2. The Village does not have sufficient personnel within the community to provide rescue service. Working with Gateway to expand within our community provides the Village with a pool of individuals seeking training in this profession that may assist in part time shifts for providing these services rather than hiring full time staff. The focus on health and wellness and training would also assist the Chief changing the current culture of our department. Chief Mueller has pursued dialogue with both Gateway and the neighboring departments of Rochester and Tichigan to explore collaborative efforts for a long term approach for providing rescue

service.

The Board was requested to review and provide direction with regard to Wagner Oil's request to amend the Village's ordinance to now allow gas stations to sell beer. Roanhouse Stated that the last time this came to the Village Board, the reason it was denied was because of an enforcement issue. If we approve it for Wagner Oil, we approve it for six other service stations throughout the Village. Filut moved to deny the request to amend the ordinance. There was not a second motion. Motion failed. Denman moved and Pollnow seconded to table the issue until 6/23 when the Trustees will be able to receive input from the Sheriff's Department. Motion carried.

Report of the Village Administrator -None

Report of Standing Committees -Steve Denman attended the 5/20 meeting of the Western Racine County Sewerage District and stated that they reviewed and approved their CMAR (compliance report). Denman noted that Director Dolezal graciously assisted the District for an entire evening in Eagle Lake.

Closed Session – The Board adjourned into closed session for the purpose of discussing disciplinary actions and impact on future staffing by roll call vote at 8:02 p.m. Ron Kluth - Aye, Stephen Denman - Aye, Jerry Filut - Aye, Tom Roanhouse - Aye, Tamara Pollnow - Aye, Tom Christensen - Aye, Don Houston – Aye.

Reconvene into Open Session – Denman moved and Kluth seconded to reconvene into open session at 8:53 p.m.

Adjournment- Christiansen moved and Filut seconded to adjourn at 8:53 p.m. Motion carried.

Submitted by,
Rachel Ladewig, Deputy Clerk