

**Village of Waterford**  
**PLAN COMMISSION MINUTES**  
**April 16, 2014**

Called to Order at 6:00 p.m.

Present: Tom Christensen, Howard Bryant, Tom Roanhouse, Bil Luth, Tom Christensen, Craig Kosut. Excused: Gonzalo Perez Also Present: Tina Chitwood, Larry Witzling, Don Houston, Marcy Hasenstab

Public Hearing - None

Motion made by Luth, seconded by Christensen to close the public hearing as no one was present at the public hearing to speak for or against the Parks and Open Space Plan. Motion carried.

Reading of the Minutes

Review and act on the March 19, 2014 Plan Commission minutes. There was some discussion on the TDS building sale agenda item. Bryant moved to approve with suggested change, seconded by Christensen to table to the next meeting to allow the last sentence to be re-written after further review by the Village Clerk. Motion made by Bryant, seconded by Christensen to withdraw the motion. Motion made by Bryant, seconded by Christensen to table the minutes of March 19, 2014 to the next meeting. Motion carried.

Motion made by Bryant, seconded by Kosut to amend agenda to accommodate some presenters to begin with items 8, 6, 7, 9 and then continue on with item 3. Motion carried.

Agenda Item #8 – The Commission is requested to review and provide recommendation to GRAEF on the base plan and cost estimates for the Riverfront/Ten Club Park Redevelopment Area. Chitwood e-mailed materials as they were provided by GRAEF in advance of the meeting. At this stage of the contract GRAEF expects to receive feedback and possible minor changes from the Commission, but not major changes. At the time of the meeting, GRAEF did not have the cost estimates available for the Plan Commission.

Agenda Item #6 - Update on TAP grant submission. On March 28 two TAP grants were submitted to the DOT for consideration. The TAP grant provides 80% funding of project costs with a 20% matching funds from the Village. The first application was for platforms on the STH 83-20 bridge in the amount of \$490,276. Please note that the grant was initially submitted with four platforms. At the recommendation of the Plan Commission only three platforms are now proposed; however, the DOT does not encourage revision of the pre-scoping application cost estimate. The second application was for the Fox River Trail extending from Second/Division Street along the Fox River, crossing at a proposed westerly pedestrian crossing at the intersection of 1<sup>st</sup>/Main Street continuing along the Fox River to Whitford Park. Total cost was estimated at \$1,340,510. For your reference the descriptions of the projects submitted in the final applications are attached for your review. This is informational only.

Agenda Item #7 - Review and possible action regarding updated streetscape renderings. Copies of the streetscape renderings were provided to the Commissioners for their review at the February 19, 2014 meeting. To date, the estimated cost of the Streetscape plan is \$810,045. There was a lot of discussion about the quality of life that the different elements would bring to the village. It was noted that there is a TAP grant submitted for the platforms which would reduce the costs for that element. Motion made by Bryant, seconded by Luth to recommend to approve the streetscapes element list with the corrections of identifying the quantities of trash and recycling containers and the two options identified for decorative planter with associated cost and a revised grand total with the addition of the project planters. Motion carried.

Agenda Item #9 - Update on the meeting with DOT regarding a western crossing at Main/First Street and wayfinding signage. On 4/2 the DOT provided the attached memo with an update on the Fox River Hydraulic Data and Potential Shared-use Path under the STH 20-83 bridge. It was the conclusion of the members present that the DOT should not pursue additional discussions regarding a pathway under the bridge. The DOT reviewed an additional memo noting the Impact of Providing Pedestrian/Bike Crossing on the West Approach of the Main Street Intersection with 1<sup>st</sup> Street, also included in your packet. After review of this information the members present directed the DOT to: Pursue discussions

with designers on including a 10' western crossing at the Main/First Street intersection that includes signals that would accommodate for exclusive pedestrian crossing at the intersection when activated by the pedestrian. The signage approval authority at the DOT has rejected the Wayfinding Signage Taskforce recommendations for wayfinding signage design and relayed that entrance signage to the Village will also not be allowed. The DOT project staff will confer internally regarding this direction to seek cooperation from the DOT to allow wayfinding and entrance way signage to the Village. They will also evaluate whether or not a kiosk may be located at the corner of 201 E. Main Street and the Waterford Library in DOT right-of-way, as the DOT signage manual is silent with respect to kiosks. This is informational only.

#### Unfinished Business

Agenda Item #3 - Review and provide a recommendation on the park and open space plan. The Village will be submitting a Stewardship Grant application by May1. One requirement of grant submission is a current, approved Park and Open Space plan. If recommended by the Commission, the plan will be provided to the Village Board on 4/28 for approval, in time to meet the grant submission requirements. Motion made by Bryant, seconded by Kosut to approve the park and open space plan with changes and recommend to the Board. Motion carried.

Agenda Item #4 - Review and provide recommendation on draft ordinance regarding Act 80 requirements. The Commission requested the Village Attorney draft an ordinance on 3/19 and it was included in the packet. Motion made by Bryant, seconded by Luth to recommend this draft ordinance regarding Act 80 requirements to the Village Board. Motion carried.

Agenda Item #5 - Review and provide direction on zoning for parcels in the Heritage District. At the 3/19 meeting, Commissioners requested that staff check the zoning on a few parcels within the Heritage District that were claimed to be residential. Ratz Nest – was zoned Multiple Family Residence District on the 8/22/60 zoning map and it is still zoned the same today. KJ Tax – was zoned Single Family Residence District on the 8/22/60 zoning map and is still zoned the same today. Remax – was zoned Business District on the 8/22/60 zoning map and is still zoned the same today. Included in your packet are the zoning descriptions for each of the respective districts for the Commission's review. No motion was made. The Commission requested that the Comprehensive Plan be placed on the agenda at the next meeting.

#### Correspondences

10. DOT letter regarding CSS funding.
11. RA Smith Update re Hwy 20/83 Construction.
12. March Building Inspection Report

Adjournment – Motion made by Bryant, seconded by Christensen to adjourn at 9:00 p.m.

Submitted by,  
Carrie Orlovsky