

**Personnel Committee  
Meeting Minutes  
Monday, January 20, 2014, 5:00 p.m.**

Present: Jerry Filut- Chair, Tami Pollnow, Tom Roanhouse and Glen Collins

Excused: Linda Laib

Also present: Rebecca Ewald

Filut called the meeting to order 5:09 p.m.

Collins moved and Roanhouse seconded to approve the January 13, 2014 minutes. Motion carried.

The Committee discussed the purpose of the review. It was noted that the review should note their weaknesses and their successes or areas for opportunity. Pollnow noted that the employee assessment form could be kept as a tool if needed. Roanhouse noted that success is doing your job to the best of your ability. Pollnow also noted that the review is a snapshot in time. Pollnow moved to table the item and for the Administrator to discuss feedback with the supervisors noted and bring back revised forms. Collins seconded. Motion carried.

The Committee agreed to include the training on social media first on the next regularly scheduled meeting agenda in February.

Collins moved and Pollnow seconded to adjourn into closed session for the purpose of considering compensation for part time snow removal positions and other public works and utilities compensation in accordance with 19.85(1)(c) and to consider bargaining with Teamsters Local No. 43 in accordance with 19.85(1)(e) and 19.86:

Filut – aye      Roanhouse – aye      Pollnow – aye      Collins – aye

The meeting adjourned into closed session at 6:04 p.m.

The Committee discussed the new employee request, compensation for public works and utilities employees and negotiations with Teamsters. The Committee directed the Administrator to review compensation options for exempt public works and utilities employees.

Pollnow moved and Collins seconded to reconvene into open session at 7:10 p.m.

Pollnow moved and Roanhouse seconded to recommend to approve Schaefer's request for one week of unpaid vacation in July and direct the Administrator to prepare a revision to the manual that specifies new regular full time employees earn one week of vacation for utilization after the first six months of employment. If the revisions are approved by the Village Board, Adam Schaefer would be paid for his one week of vacation if it's utilized earlier than six months of employment. This would only apply to Adam Schaefer only.

Collins moved and Roanhouse seconded to recommend an increase in hourly rate for limited part time snow removal positions from \$15/hr. to \$20/hr.

Pollnow moved and Roanhouse moved to recommend the one page agreement for Teamsters.

Roanhouse moved and Pollnow seconded to adjourn at 7:16 p.m.

Respectfully Submitted,  
Rebecca Ewald  
Administrator

