

Village of Waterford
Village Board Official Minutes
January 13, 2014

The meeting was called to order by President Roanhouse at 6:35 p.m.

Present: Roanhouse, Denman, Scheele, Houston, Kluth and Pollnow. Excused: Christensen

Also present: Marcy Hasenstab, Rebecca Ewald, Jeff Dolezal, Rick Huening, Mark Schaefer

A public hearing was held for Ordinance 612 – Zoning to amending setbacks for signs. No public comments received. Motion made by Pollnow, seconded by Denman to close public hearing at 6:40 p.m. Motion carried.

Public Appearances - Chief Huening provided an update to the trustees on the gun raffle and 201 E. Main Street Fire

Motion made by Kluth, seconded by Scheele to approve the 12/16/13 Joint Village Board & Plan Commission minutes, 12/16/13 Village Board regular meeting minutes and 12/30/13 Special Village Board meeting minutes. Motion carried.

Unfinished Business – Motion made by Denman, seconded by Houston to approve Ordinance #612. Motion carried.

Motion by Houston, seconded by Pollnow to approve GRAEF contract timeline extension for project completion to April 30, 2014 and the name of the project to be Riverfront Ten Club Park Redevelopment Project to be utilized moving forward on 12/18/13 and the stakeholder meeting to be held on 2/3/14. Motion carried.

The trustees provided authorization to the Village Administrator to request a change order to increase the size of the rocks to 18-24 inches and to spend the additional \$1,200.

Rebecca Ewald provided an update from the Wayfinding Signage Taskforce. The Wayfinding Signage Taskforce met with a South Carolina consultant, Arnett Muldrow & Assoc., for three days at the end of November 2013. The consultant was donated by Absolutely Waterford (AW) to the Taskforce as part of AW's technical assistance they receive for being a Main Street community. The consultant prepared a draft report and the Taskforce reviewed the first draft on 1/8/14.

RCEDC staff is following up on the questions and requests for additional information the Taskforce has requested be included in the final report. The Taskforce is working on the timeline that a final report will be presented to the Plan Commission for recommendation to the Village Board in April 2014. This is an update only and no action required.

Motion made by Houston, seconded by Pollnow to approve the recently updated talent bank questionnaire and to be included annually in the spring newsletter and placed online as a fillable form. Motion carried.

New Business – Motion made by Denman, seconded by Kluth to appoint a taskforce to complete a historic mitigation plan for the STH 83-20 project made up of the Absolutely Waterford Design Committee began work to research how to commemorate historic sites in the Heritage District beginning back in September. The Board appointed the current members of the committee to include Howard Bryant, Maureen Vander Sanden, Carrie Orlovsky, Rebecca Ewald, Bob Gariepy and April Lindau. Motion carried.

Motion made by Scheele, seconded by Houston to approve the replacement of the overhead garage door and service door at the Whitford Park Pavilion for a total replacement cost of \$2,700 from the Capital Parks Account. Motion carried.

Motion made by Houston, seconded by Scheele to approve payment for the 2013 road project on Foxmead & Edmund Streets \$137,667 which is \$20,333 under budget. Motion carried.

Motion made by Kluth, seconded by Denman to approve the emergency repair of the loader at a total cost of \$6,992.94 with \$2,480.33 from the contingent fund and the remaining amount of \$4,512.61 from the general fund. Motion carried.

Jeff Dolezal provided an update on the year end estimates for the Department of Public Works. Due to the recent snow storms and equipment repairs that occurred in the last few weeks of 2013, the DPW will be overbudget by \$8,844.48 in 2013. This is informational only and no action required.

Jeff Dolezal informed the trustees notice of grant award for ATC's (American Transmission Company) first ever Tree Planting Program Funding. Jim Bergles, Assistant to the Director of Public Works, applied to the American Transmission Company (ATC) for \$2,000 to cover the expense of purchasing and installing four trees: 1) replacement of crab apple tree along the river north of Village Hall, 2) two trees along the right field foul line on diamond no. 2 in Whitford Park to create added shade for spectator's and will also balance the diamond visually as the right side of the diamond has no trees compared to the left, and 3) one River Birch tree in front of the Seidel Building, as the current tree needed to be removed. Trees funded were to be located in high pedestrian traffic areas that would assist in diversifying the Village's current tree

inventory. The Village was awarded \$1,250 in funding for this project. This is informational only and no action required.

Rebecca Ewald notified the Trustees of the resignation of Laura Halbach from the Fire and Police Commission. Laura Halbach recently moved from the Village of Waterford to the Town of Waterford. Earlier in 2013 the Board passed a resolution specifying that Commission members were required to live in the Village of Waterford. The Village President is seeking suggestions for the appointment so that he can fill the vacancy. This is informational only and no action is required.

Invoices & Finances – Motion made by Kluth, seconded by Denman to approve the prepaid invoices entered 12/17/13 – 12/30/13 in the amount of \$51,392.60 Motion carried.

Motion made by Kluth, seconded by Denman to approve the unpaid invoices keyed after 1/9/14 in the amount of \$4,563,660.24 Motion carried.

Denman provided a report of the Western Racine County Sewerage District meeting.

Closed session: Motion made by Pollnow, seconded by Denman to adjourn into Closed Session for the purpose of considering hiring and compensation for the Equipment & Water Operator and Fire Chief position in accordance with 19.85(1)(c) by roll call vote at 8:00 p.m. Houston – aye Pollnow – aye Roanhouse – aye Scheele – aye Denman – aye Kluth - aye

The Committee discussed hiring of the equipment and water operator. Dolezal departed the meeting at 8:18 p.m. and Mark Schaefer, Fire & Police Commission President, and Fire Chief Huening joined the Village Board in closed session at 8:18 p.m. The Board discussed the hiring of the Fire Chief position with Commission President and Fire Chief.

Reconvene into Open Session Denman moved and Pollnow seconded to reconvene into open session at 9:56 p.m.

Denman moved and Pollnow seconded to hire Adam Schaefer for the Equipment and Water Operator position at \$22/hr. and upon receiving the necessary certifications his hourly rate will be prorated and increased based upon receiving the certifications. Motion carried.

Houston moved and Pollnow seconded to revise the contract for the fire chief position to include 25 hours per week for the exempt position and pay \$27/hr. for attendance at fire and rescue calls. Motion carried.

Scheele moved and Kluth seconded to adjourn at 10:01 p.m. Motion carried.

Respectfully submitted,

Carrie Orlovsky, Village Clerk